

# TRANSIT for Livable Communities



- **Position:** Program Director, Transportation Policy and Advocacy
- **Position Posted:** September 24, 2010
- **Salary:** Competitive with superior benefits package
- **Appointment:** Full-time
- **Applic. Deadline:** Open until filled

Transit for Livable Communities (TLC) is a nonprofit, nonpartisan organization committed to a safer, more just, and environmentally-sound transportation system. Through research, education, and organizing, TLC works to increase the availability and use of public transit, bicycling and walking and encourage thoughtful development. TLC administers Bike /Walk Twin Cities, a five-year federal pilot program charged with increasing rates of bicycling and walking in Minneapolis and surrounding communities.

TLC is seeking an individual with management experience and a background in transportation, land use, public health, or engineering who can lead our Advocacy team and contribute to TLC's reputation for integrity, excellence, and vision. Responsibilities include:

- Manage a three person team including one policy and two organizing staff. Oversee team budget, fundraising, annual plan, meetings, and personnel management.
- Serve as staff lead on development of strategy, alignment of resources, and other aspects around specific transportation policy issues, such as complete streets, federal transportation reform, state and local transportation funding, transit-oriented development, local parking reform, and regional transportation policy.
- Represent TLC in public forums including the legislature, Metropolitan Council, etc.
- Manage and develop relationships with partners and stakeholders.
- Assist in development of policy briefs and reports and contribute to TLC web site and newsletters.
- Develop and manage contracts with consultants.
- Communicate with members, volunteers, and the general public.

#### Minimum Qualifications:

- Masters degree or comparable experience in urban planning, public policy, public health, or other relevant discipline or degree in civil engineering, with demonstrated experience working collaboratively and productively with a variety of stakeholders.
- Three to five years experience in regional planning, transportation or related field.
- Experience managing programs, projects, and people.
- Excellent writing skills.
- Experience/participation in issue campaigns and community organizing.
- Excellent organizational skills and ability to think strategically.
- Proficiency in MS word, Excel, use of databases and web site.
- Ability to contribute to a collaborative team environment.

For background on TLC please see our web site – [www.tlcminnesota.org](http://www.tlcminnesota.org)

To apply – mail or e-mail a letter of interest, résumé or curriculum vitae, salary requirements, and writing sample to:

Barb Thoman

Transit for Livable Communities

626 Selby Avenue, St. Paul, MN 55104

Email: [tlc@tlcminnesota.org](mailto:tlc@tlcminnesota.org)

*Transit for Livable Communities is an equal opportunity employer.  
Women and minorities are encouraged to apply.*